



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

**Examining Board of Physical Therapists and Athletic Trainers**

TELEPHONE: (302) 744-4500  
FAX: (302) 739-2711  
WEBSITE: [DPR.DELAWARE.GOV](http://DPR.DELAWARE.GOV)  
EMAIL: [customerservice.dpr@state.de.us](mailto:customerservice.dpr@state.de.us)

PUBLIC MEETING MINUTES:	<b>EXAMINING BOARD OF PHYSICAL THERAPISTS AND ATHLETIC TRAINERS- Committee Meeting</b>
MEETING DATE AND TIME:	<b>Tuesday, April 9, 2014 at 5:00 p.m.</b>
PLACE:	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room A</b> , second floor of the Cannon Building
MINUTES FOR APPROVAL:	October 28, 2014

**MEMBERS PRESENT**

Julie Knowles, Professional Member, Chairperson  
Jeffrey Schneider, Professional Member, Vice-Chairperson  
Samuel Sullivan, Professional Member, Secretary  
Laura Schmitt, Professional Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

David Mangler, Director, Professional Regulation  
Gayle MacAfee, Deputy Director, Professional Regulation  
Eileen Kelly, Deputy Attorney General  
Sandra Wagner, Administrative Specialist III

**CALL TO ORDER**

Ms. Knowles called the meeting to order at 5:02 p.m.

**INTRODUCTIONS AND PURPOSE OF COMMITTEE**

Ms. Kelly described the purpose of the Committee.

**NEW BUSINESS**

The Examining Board of Physical Therapists and Athletic Trainers held a Committee meeting to prepare for the upcoming Joint Sunset Review hearing on April 16, 2014 at 5:30 p.m. Ms. Kelly put together some talking points for the Committee to review and discuss. The Committee made revisions to the talking points, which will be used for the Board's presentation of the hearing.

Ms. MacAfee spoke to the Committee about how the hearings work and what to expect. The Committee discussed the members who would speak to the JSC at the hearing. Ms. Julie Knowles and Ms. Laura Schmitt will be the main Board members speaking to the JSC. Ms. MacAfee went over the Questionnaire that was filled out by Ms. Kay Warren at the time the Board was selected to go through the Joint Sunset Review. Ms. MacAfee had some questions for the Committee members that she thought the JSC would be asking, so the Board members could be prepared to answer. Some of the information in the Questionnaire was not up to date, so Ms. Wagner will supply the Board members attending the JSC hearing the updated information in the case they are questioned.

Mr. Mangler discussed with the Board some of the scenarios that he thought might come up during the hearing.

**OTHER BUSINESS BEFORE THE BOARD**

**PUBLIC COMMENT**

There was no public comment.

**NEXT SCHEDULED MEETING**

The next meeting will be scheduled if needed.

**ADJOURNMENT**

There being no further business, Ms. Knowles made a motion, seconded by Ms. Schmitt, to adjourn the meeting. By unanimous vote, the motion carried. The meeting adjourned at 6:14 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sandra Wagner".

Sandra Wagner  
Administrative Specialist III

*The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.*